

BOYNE MOUNTAIN EXHIBIT REQUIREMENTS

The information below is to assist in the setting up and departure of conference shipments:

Shipping Label Information:

Name of Group:

Conference dates:

Person and business name claiming shipment:

Attn: Kristina Sherwood, Convention Services

Boyne Mountain Resort

One Boyne Mountain Road

Boyne Falls, MI 49713

NOTE: We will receive shipments up to 72 hours prior to conference dates. Any materials are required to be shipped out 48 hours after conference dates with advanced arrangements by the vendor and shipping company. Boyne Mountain has the right to refuse shipments.

Any vendors that are bringing in oversized equipment or needing special electrical requirements are responsible to contact the Convention Services office to discuss details and rates. Kristina Sherwood at 231-549-6866.

All fees for shipping and receiving are the responsibility of the exhibitor.